Washtenaw Community College Internship Program 2024

Description

Washtenaw Community College (WCC) is pleased to announce internship opportunities for students in various fields for the year 2024. This internship program provides an invaluable chance for students to apply classroom knowledge in a real-world setting, contributing to the mission of WCC in providing accessible and quality education. As an intern at WCC, you will play a vital role in supporting the college's commitment to student success and community engagement.

Responsibilities

- Collaborate with faculty and staff on projects aligned with your academic discipline
- Assist in organizing and coordinating campus events and programs
- Engage in research, data analysis, and other academic support activities
- Contribute to administrative tasks and projects as needed
- Participate in professional development opportunities and training sessions

Qualifications

- Currently enrolled as a student at Washtenaw Community College
- Pursuing an associate degree in a relevant field
- Strong academic record with a focus on relevant coursework
- Effective communication and interpersonal skills
- Ability to work independently and collaboratively in a team environment

Experience

- Previous involvement in campus clubs, organizations, or student leadership is a plus
- Familiarity with student support services or administrative processes is advantageous but not required

Skills

- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint)
- Strong organizational and time management skills
- Adaptability and eagerness to take on diverse responsibilities
- Excellent teamwork and collaboration abilities

Job Benefits

- Practical experience in a higher education environment
- Networking opportunities with WCC faculty, staff, and administrators
- Exposure to various aspects of college operations
- Mentorship and guidance for academic and professional development
- Potential for academic credit (if applicable)

Hiring organization
Washtenaw Community College

Employment Type
Intern

Duration of employment
6 Month

Industry
Education

Job Location
Ann Arbor, Michigan, United States, 48103, Ann Arbor, Michigan, United States

Working Hours
8

Base Salary
10

Date posted
May 24, 2024

Valid through
10.12.2025

How To Apply

Interested students should submit their resume, a cover letter expressing their interest, and a copy of their academic transcript. Please include "WCC Internship Program 2024 Application" in the subject line. Successful candidates will be contacted for interviews.